

to Ordinance No. 44 of 18 September 2019 of the Rector of the Warsaw University of Life Sciences on the introduction of the Rules and Regulations of the Warsaw University of Life Sciences dorms.

Rules and Regulations of the Warsaw University of Life Sciences dorms

Article 1

Introduction

The terms used herein shall have the following meaning:

- a) University, SGGW – the Warsaw University of Life Sciences;
- b) study programmes – first cycle programmes, second cycle programmes or long cycle programmes offered at the SGGW;
- c) student – a person participating in the SGGW’s study programmes;
- d) prospect student – a person who applied for the study programme offered by the SGGW and may be put on the list of students;
- e) resident – a person who has been provided with accommodation at the SGGW dorm;
- f) D&CA – the SGGW Dorm and Canteen Administration;
- g) SHC – a Student Housing Complex;
- h) HMS – an IT system where all the information concerning the course of the study is recorded and stored in the electronic form;
- i) Virtual Dean’s Office, eHMS – the HMS system interface as used by the students;
- j) active student status – a student status entitling the student to renew their electronic student ID card;
- k) rules and regulations – the Rules and Regulations of the Warsaw University of Life Sciences dorms.

Article 2

General provisions

- 1. Dorms (halls of residence) are an integral part of the Warsaw University of Life Sciences and they provide students with temporary accommodation.
- 2. Dorm residents are obligated to comply with these Rules and Regulations and with any and all ordinances and decisions of the University Board, and to cooperate with the SGGW Dorm and Canteen Administration office (D&CA).
- 3. When checking in, the residents shall read these Rules and Regulations and sign the declaration of compliance.
- 4. Dorm residents are represented by the Residents’ Council whose President represents the residents and the Council in third-party contacts.
- 5. The SGGW halls of residence may also provide short-term accommodation (in the form of guest rooms) to extramural students, guests/visitors of the residents of the halls of residence and other persons.

Article 3

Dorm accommodation

- 1. The rules of providing existing and prospect students with guaranteed dorm accommodation are laid down in the Terms and Conditions of benefits offered to the Warsaw University of Life

Sciences students and PhD students, save for the provisions of Section 2. A sample accommodation application form is enclosed herewith as Appendix 1.

2. As regards accommodation in the Student Housing Complex No. 6, of the Warsaw University of Life Sciences located in the area of the Forest Experiment Station in Rogów, students are provided with accommodation therein – after prior application – for the duration of the courses held at the Station, particularly for the time of field tests and internships required to cover the curriculum designed for a given field of study offered at SGGW. The costs of accommodation are charged directly to students and need to be incurred by them.
3. Persons other than students may be accommodated at the SGGW halls of residence during the academic year, provided that there are still vacancies, and during the holiday period. A sample holiday accommodation application form is enclosed herewith as Appendix 2.
4. The SGGW existing and prospect students shall be provided with the guaranteed accommodation in the SGGW dorm for that academic year at the turn of September and October and for the term named by the students at the time of the mandatory reservation of dates and rooms, save for the provisions of Section 2.
5. The organisational details of the reservation process, also via the eHMS system (the Virtual Dean's Office) are laid down in the Terms and Conditions of benefits offered to the Warsaw University of Life Sciences students and PhD students, save for the provisions of Section 2.
6. At the time of check-in, the resident shall receive the following: a resident's ID card, bedding and bed linen, and a night lamp; moreover, students sharing the same room in the dorm shall also receive a shared key to the room/unit, net curtains and curtains, and appliances being part of the room's equipment/fittings. Given the short-term nature of accommodation in the Student Housing Complex No. 6, the residents are not issued with resident ID cards.
7. At the time of check-in, the resident shall run the room/unit inventory check and sign the "Room/unit inventory report" constituting a confirmation of the acceptance of the equipment/furnishings/fittings for use.
8. For the best utilisation of the facilities, the resident (particularly if some beds in the room are not occupied) may be moved to another room pursuant to a written decision of the Director or Associate Director of the D&CA, except for the SHC No. 6, in whose case such decision (stating the grounds for such transfer) may also be made by the Director of the SHC No. 6. The resident must move to a new room within 3 days of being notified of the transfer.
9. Given their official, legal and material liability for the University property, the D&CA employees (and at the time of the inventory check also the employees of the Property Inventory Department at the SGGW Bursar's Office) have the right to – upon having previously advised the residents thereof – run the unit and room inventory checks, also at the time of the residents' absence.

Article 4

Residents' rights

1. The residents may use all common appliances and rooms in the dorm according to their intended use.
2. The residents may hold parties or events in the dorm designated areas (meeting rooms), upon having obtained the consent of the SHC Director. The use of the meeting rooms is free of charge and it is governed by separate regulations, also those agreed on by the Residents' Council. In the case of dorms where there are no meeting rooms, the residents may hold parties/events in the unit, upon having obtained the consent of all residents of the given units and of the SHC Director.
3. The residents may use the safekeeping and sports facilities available in the dorm on terms defined by the Residents' Council in the form of a written announcement. The residents may use the bike storage room (provided that there is enough space); each resident may store only one bike in the bike storage room. All deposited items and bikes not collected before the deadline specified in the notice shall be deemed abandoned within the meaning of the Polish Civil Code. The SGGW shall assume ownership of the abandoned items.
4. The residents may request to be transferred to another room in a given Student Housing Complex. The consent to such transfer shall be granted by the Director or Assistant Director of

the D&CA, except for the SHC No. 6 in whose case such consent may be granted by the Director of the SHC No. 6.

5. The residents may request to be transferred to a new room in another Student Housing Complex at the turn of the (monthly) billing periods. The consent to such transfer shall be granted by the Director or Assistant Director of the D&CA.
6. The residents may request that the room furnishings or fittings be changed (e.g. replaced with the residents' own equipment). Any and all changes to the room furnishings and fittings are allowed only upon the SHC Director's prior consent, and they need to be documented in the "Room/unit inventory report" accordingly. Before check-out, the residents must restore the room furnishings and fittings to the original condition or to another condition as specified by the SHC Director.
7. The residents may smoke cigarettes or other tobacco products only in designated areas (smoking rooms). Smoking in any other room in the dorm, particularly in the apartment facilities or in the common kitchen, is prohibited at all times and may give grounds for housing suspension (termination of the accommodation assignment).
8. The residents may invite guests/visitors to their rooms. Visits are allowed only between 8 am and 10 pm (or 7:30 am and 10 pm, if the guest/visitor is the SGGW student); roommate approval is required. Visitors/guests shall produce a photo ID confirming their identity at the front desk and register in the Guest/Visitor Log kept at each dorm. Guests/visitors shall wait at the front desk until the front desk officer records their visit in the Guest/Visitor Log. Guests/visitors may also leave at the front desk any form of identification (other than the ID card or passport) confirming their identity to allow their visit to be recorded in the Guest/Visitor Log; should they opt to do so, they will not have to wait at the front desk. If a guest/visitor refuses to produce or leave an ID document confirming their identity, they will not be allowed to enter the dorm premises.
9. The host resident is responsible for the behaviour of their guests/visitors, which does not exclude the liability of the guest/visitor resulting from the generally applicable laws.
10. Guests/visitors may stay overnight at the dorm upon having previously booked a guest room at the D&CA office; a relevant fee needs to be paid for the guest accommodation.
11. In special cases, visits after 10 pm with an overnight stay in the resident's room are allowed, on condition that:
 - a. there are no vacancies in the guest rooms;
 - b. the resident's roommates have granted their written consent;
 - c. the SHC Director or – if outside of the business hours – the front desk officer has agreed thereto;
 - d. an accommodation fee has been paid in advance with the SHC Director or at the halls front desk.
12. The following rules governing the overnight visits in the resident's room apply:
 - a. only one guest may stay overnight in the resident's room (except for minors accompanied by parents or legal guardians), regardless of the number of beds in the room;
 - b. no guest may stay longer than for three consecutive nights, and each time the requirements listed in Section 11 must be met;
 - c. the maximum of 6 overnight stays of the same guest are allowed per month;
 - d. in special, documented and justified cases, an individual consent to a different number of overnight stays may be obtained.
13. During the business hours, the consent to the guest's overnight stay is granted by the SHC Director or Vice-Director; outside of the business hours, the consent may be granted by the front desk officer, on condition that the guest proves that they were unable to obtain the consent of the SHC Director or Vice-Director.
14. If the SHC employee finds out that a guest/visitor who has not obtained a relevant consent is staying in the resident's room outside of the allowed visiting hours, such guest/visitor shall pay a fee in twice the amount of the guest overnight accommodation fee.

Article 5

Residents' obligations

1. The SGGW dorm resident shall follow the generally applicable principles of social conduct and comply with the ordinances, decisions and regulations of the University Board, the D&CA employees and the Residents' Council.
2. Having been assigned accommodation in the SGGW dorm, the resident shall check-in within the agreed time frame. In justified cases, other check-in times are allowed upon prior consultation with the SHC Director and submission of a written declaration to pay the accommodation fee from the originally agreed on check-in date, save for the provisions of Article 3(2). Failure to complete the above-listed formalities shall be treated as the resignation from accommodation in the SGGW dorm.
3. The residents shall keep their rooms and the common rooms and areas clean and tidy. No waste may be left in the hallways, staircases or common areas (e.g. kitchen); failure to comply with this requirement may result in housing suspension. The residents shall sort waste and use appropriate bins, following the applicable obligatory regulations, particularly the provisions of the Polish Act of 13 September 1996 on maintaining cleanliness and tidiness in municipalities (Journal of Laws of 2018 Item 1454).
4. The residents must respect the property of the SGGW dorm and its surroundings, and they shall prevent their improper use.
5. The SGGW dorm residents shall produce their resident or student ID card to the front desk officer when entering the dorm and – upon request – to all D&CA employees; this does not apply to the residents of the SHC No. 6 who are obligated to produce the student ID card or any other photo ID document confirming their identity.
6. When leaving the halls, the resident shall each time leave the key at the front desk. Residents may not take the keys with them when leaving the SGGW dorm.
7. The residents shall pay the accommodation fees on time, i.e. by the 15th day of the month for that month, and in the case of accommodation starting mid-month – by the 25th day of that month; this shall not apply to the persons referred to in Article 3(2) who are obligated to pay a one-off fee for each accommodation for the entire stay, but no later than on the last day preceding the check-out. In the case of persons not being the SGGW students, the fee for the first billing period shall be charged in advance at the time of check-in.
8. The residents shall follow the fire protection and health and safety regulations; in particular, the residents may not:
 - a. tamper with the fire system elements (namely cover the smoke/fire detectors) – violation of this provision may result in housing suspension;
 - b. use electric cookers or heaters or any other devices with energy uptake higher than 2200W in their rooms; private radio and television equipment should be registered in accordance with the applicable regulations;
 - c. tamper with electrical switchboards, distribution boxes and enclosures for electrical wiring, gas, water and sewage, telephone and computer installations, and TV aerial sockets;
 - d. change the locks or keys or alter the locks or have new keys cut to rooms/units or other dorm rooms, or to switchboards or distribution boxes;
 - e. damage the walls, doors, equipment (furnishings, fittings and fixtures) in the units, rooms and common rooms;
 - f. use the sanitary, plumbing, ventilation or technical devices to dispose of any rubbish, which might result in their breakdown or lead to fire.
9. The residents shall report all defects to the front desk officer without undue delay upon having become aware of them. The defects shall be remedied in the order in which they were reported, and as quickly as possible; defects found in the residents' rooms may also be remedied at the time of the residents' absence.

10. The residents must report any and all health or life-threatening illnesses/diseases or accidents to the D&CA, or – if they become aware of such occurrences after 4 pm – to the front desk officer and to the Residents' Council.
11. The residents must engage and participate in the work carried out for the benefit of the residents' community, the SGGW dorm, its surroundings and the University.
12. The residents being car owners must park their cars in designated areas. In the event the car is parked in any other area than the designated parking space, the resident shall face disciplinary action (including housing suspension) and legal action, as governed under separate laws.
13. The residents using the University Computer Network (UCN) must comply with the provisions of the UCN Rules and Regulations and with the instructions of the SGGW IT Centre. For any non-compliance with the said rules and regulations and other electronic communication provisions, the residents shall assume liability provided for in the Polish law.

Article 6

Dorm accommodation fee

1. The residents provided with dorm accommodation shall pay the dorm accommodation fee in full.
2. The amount of the fee for the student's accommodation in the SGGW dorms is set by the Rector in consultation with the Students' Guild. The amount of the fee for other persons' accommodation in the SGGW dorms is set by the Rector or Chancellor in writing.
3. The fee referred to in Section 1 is calculated based on the estimation of the D&CA's costs and income prepared by the SGGW's Bursar's Office, after the closing of each fiscal year.
4. Any required changes to the students' monthly or daily dorm accommodation fee shall be agreed on before 30 September each year for the next academic year commencing on 1 October and they shall be communicated in the form of the "Rector's decision on the SGGW dorm accommodation fees".
5. The residents must pay the dorm accommodation fee by the 15th day of the given month, and in the case of accommodation starting mid-month – by the 25th day of that month. In the case of persons not being the SGGW students, the fee for the first billing period shall be paid in advance at the time of check-in.
6. The basic billing period for accommodation is one month, whereby settlements can be made in half-month terms. If accommodation is shorter than a month and does not commence or end at the beginning of a month or mid-month, the number of the days of accommodation shall be taken into consideration: in the case of accommodation of up to 15 days, the residents shall pay half the regular fee, and in the case of accommodation exceeding 15 days – the full fee.
7. In the case of short-term accommodation or accommodation of several days only, daily rates may be applied upon prior agreement with the dorm manager.
8. Where the resident has been in arrears with their payments for more than two months, they shall be issued with admonition for overdue payments and with a request for payment of the amounts due.
9. Should this be to no avail, the resident shall be issued with the second admonition and with the final request for payment of the amounts due. Non-payment within 3.5 months of the date the debt has been incurred shall automatically lead to immediate housing suspension.
10. In the case of the resident's non-excused absence of more than half a month, or in the event the resident refuses to accept the admonition, request or final request for payment, the resident shall be evicted and the admonition, request or final request for payment shall be sent via registered mail.
11. If, despite receiving the request for payment, the former resident fails to pay the amounts due, a pre-legal and legal debt collection procedure complying with the valid laws applicable at the Warsaw University of Life Sciences shall commence.

Article 7

Residents' liability

1. The residents shall assume full liability (also material, disciplinary as well as formal and legal) for their behaviour at the time of accommodation at the SGGW dorm.
2. The residents shall assume full material liability for the rooms, devices, bedding and bed linen, furnishings and fittings with which they have been provided (in qualitative and quantitative terms).
3. The residents shall assume full liability for securing the room and/or unit at the time of their absence (particularly for locking the windows and doors).
4. The residents shall secure their belongings (e.g. valuables, IT hardware, radio and television equipment) using their own means.
5. The residents shall assume full material and disciplinary liability for the stay of their guests/visitors in the SGGW dorm premises, which does not exclude the liability of the guest/visitor resulting from the generally applicable laws.
6. The residents and their guests/visitors may under no circumstances allow others to enter the dorm premises in a manner other than specified in Article 4(8), particularly through the windows of the residents' rooms or other dorm rooms; violation of this provision shall result in immediate housing suspension.
7. The host resident shall be responsible for the course of the organised party/event and for the rented room.
8. The SGGW dorm resident shall be sanctioned with housing suspension if they:
 - a. fail to check-in before the agreed deadline;
 - b. lose their active student status, have taken a leave of absence, special leave or sick leave, or if they have to repeat the term or year;
 - c. have been provided with the SGGW dorm accommodation based on false information – the resident shall be advised of the housing suspension in writing;
 - d. sub-let their bed/room in the SGGW dorm to a third party – the resident shall be advised of the housing suspension in writing;
 - e. have been in arrears with the payment of the accommodation fee in keeping with the provisions of Article 6;
 - f. have been deprived of their housing rights pursuant to the decision of the Rector, Vice-Rector for Didactics, Chancellor, or the Director of the D&CA for reasons other than those specified in Section 9.
9. The resident may be deprived of their housing rights pursuant to the decision of the Rector, Vice-Rector for Didactics, Chancellor, or the Director of the D&CA if they:
 - a. have defaulted on the payment of the accommodation fee in a manner other than that specified in Article 6;
 - b. have violated the provisions of the Rules and Regulations of the Warsaw University of Life Sciences dorm;
 - c. have violated the provisions of the student pledge, or if their behaviour was non-compliant with the students' code of conduct or with the applicable laws or the generally applicable principles of social conduct.

Article 8

Check-out procedure

1. The resident must check out from the SGGW dorm on the last business day in June at the latest, unless they have been granted the holiday housing right.
2. Where the resident is checking out during the academic year, they shall do so no later than on the 15th or last day of the month, or if the 15th or last day of the month falls on the bank holiday – on the following business day after that day.
3. Where the resident has been sanctioned with housing suspension or lost the housing right to stay at the SGGW dorm, the check-out deadline shall expire at the end of the 6-month's billing period in which the housing right has been suspended or lost, or at an earlier date agreed on by the

resident and the dorm administration, unless the housing right has been suspended or lost with immediate effect, particularly for safety reasons, in which case the check-out shall take place without undue delay on the very same day, save for the second sentence. Where the resident has been sanctioned with housing suspension or lost the housing right as regards the SHC No. 6, they shall check out on the very same day on which the housing suspension sanction was introduced, or the housing right was lost.

4. Before checking out from the SGGW dorm, the resident must fulfil all their obligations and liabilities towards the SGGW dorm administration relating to their accommodation in the said facility and stemming from the Rules and Regulations of the SGGW dorm, particularly the accommodation fees, or else they shall not be provided with accommodation in the next academic year and face other consequences provided for under the applicable laws.
5. Check-out is understood as: vacating the room on time upon prior settlement of all payments and any potential costs of repair of the damage caused by the resident, thorough cleaning of the room/common rooms, running a check-out inventory concerning the room/unit equipment (furnishings and fittings) in accordance with the signed "Room/unit inventory report", returning the bedding, bed linen and any other equipment to the store room, checking out from the SGGW dorm and returning the room/unit keys and the resident ID card to the SGGW dorm administration office.
6. Where the resident does not check out in the manner specified herein, they may be evicted by the committee composed of the SGGW dorm manager or their deputy, a student – a member of the Residents' Council or another student being the given SGGW dorm's resident, and of 1 to up to 3 University employees. The evicted resident's belongings shall be secured at the SGGW dorm. An eviction report must be prepared in writing and signed by all committee members. The officially secured belongings of the evicted resident shall be officially destroyed if uncollected within 2 years of the eviction date.

Article 9

Residents' Council

1. The Residents' Council shall be elected for a one-year tenure by the majority of the SGGW students residing at each SGGW dorm by 15 November of each year at the latest. The election report must be drafted and delivered to the SGGW Dorm and Canteen Administration office.
2. The Residents' Council may be composed of no more than 5 persons: the President, the Vice-President and members.
3. Where no Resident's Council has been elected, all dorm accommodation decisions shall be taken by the SGGW Dorm and Canteen Administration without additional consultation.
4. The operations of the Residents' Council shall also be governed by the rules and regulations concerning the operations of the SGGW students' guild, provided that relevant provisions have been included therein.

Article 10

General order provisions

1. No noise nuisance is allowed at the SGGW dorms between 10 pm and 6 am.
2. A D&CA employee, particularly a front desk officer in consultation with a member of the Residents' Council, has the right to refuse entry to the SGGW dorm premises or to remove from the SGGW dorm premises any non-residents causing noise nuisance or otherwise disturbing the residents or posing a threat to the residents or to the University property.
3. The following are strictly prohibited in the premises of the SGGW dorm:
 - a. operation of any kind of a business (commercial, manufacturing, etc.);
 - b. provision of accommodation to any third parties without their prior registration referred to in Article 4;
 - c. consumption of alcohol in the common areas (hallways, staircases, etc.);
 - d. storage of any hazardous substances (toxic, flammable, soiling, etc.);

- e. boarding or keeping animals (except for fish, insects and small rodents kept in tanks or terrariums – consent of all roommates is required);
- f. posting announcements in areas other than bulletin boards.

Schedule 1

to the Rules and Regulations of the Warsaw University of Life Sciences dorm, passed under the SGGW Rector's Ordinance No. 44 of 18 September 2019

Warsaw,

.....

Full name (in block capitals)

.....

.....

Permanent residence address

.....

Faculty and student ID number

Warsaw University of Life Sciences
SGGW Dorm and Canteen Administration Office
ul. Nowoursynowska 161
02-787 Warsaw

I hereby apply for accommodation at the SGGW dorm in the 20.../..... academic year. I represent that the distance between my permanent address of residence and the University is km.

I have read the Rules and Regulations of the Warsaw University of Life Sciences dorm and commit to comply with them; I particularly commit to pay the accommodation fee on time.

.....

legible signature¹

- a) ¹ The Warsaw University of Life Sciences, seated in Warsaw at the following address: ul. Nowoursynowska 166, 02-787 Warszawa is your personal data controller (the "Controller");
- b) The Controller has appointed the Data Protection Officer whom you may contact by email in all matters concerning personal data processing and data subject's rights vested under the GDPR at iod@sggw.pl
- c) All personal data entered in this application form shall be processed pursuant to: Article 6(1)(c) of the GDPR – for the purpose of fulfilling the Controller's legal obligations imposed, among others, under the Act of 30 August 2018 on higher education and science, or under tax or fiscal laws, and for the purpose of the implementation of the provisions of the Rules and Regulations of the Warsaw University of Life Sciences dorm as regards the examination of the dorm accommodation applications; Article 6(1)(f) of the GDPR – for the purpose of establishing, exercising or defending legal claims resulting from the provisions of these Rules and Regulations, verification of the data in the public registers, communication relating to the performance of the provisions hereof, all being the Controller's legitimate interest.
- d) Your data may be disclosed to entities and authorities to which the Controller is obliged or authorised to transfer personal data pursuant to the generally applicable laws, and to entities commissioned by the Controller to process personal data on behalf of the Controller under a relevant data processing agreement, which guarantee that the targets referred to in Item c) above are achieved with the utmost care;
- e) The personal data will be retained for the period required to fulfil the obligations arising hereunder, and after that – for the period and to the extent required by the generally applicable laws or for the purpose of establishing, exercising or defending potential claims;
- f) The data subjects have the right to access the above-mentioned data, rectify them, request their erasure or their processing to be restricted, or to object to the processing of their data;
- g) The data subjects also have the right to lodge a complaint with the relevant supervisory authority (in Poland this is the President of the Personal Data Protection Office);
- h) The provision of personal data is voluntary but failure to do so shall preclude the possibility to exercise the right.

to the Rules and Regulations of the Warsaw University of Life Sciences dorm, passed under
the SGGW Rector's Ordinance No. 44 of 18 September 2019

Warsaw,

.....

Full name (in block capitals)

.....

.....

Permanent residence address

.....

University, Faculty and student ID number (students)

.....

e-mail address, telephone number

Warsaw University of Life Sciences
SGGW Dorm and Canteen Administration Office
ul. Nowoursynowska 161
02-787 Warsaw

I hereby apply for accommodation at SGGW dorm, room number, for the holiday period in the 20..../..... academic year, from to

I have read the Rules and Regulations of the Warsaw University of Life Sciences dorm and commit to comply with them; I particularly commit to pay the accommodation fee on time.

.....

legible signature¹

- a) ¹ The Warsaw University of Life Sciences, seated in Warsaw at the following address: ul. Nowoursynowska 166, 02-787 Warszawa is your personal data controller (the "Controller");
- b) The Controller has appointed the Data Protection Officer whom you may contact by email in all matters concerning personal data processing and the data subject's rights vested under the GDPR at iod@sggw.pl
- c) All personal data entered in this application form shall be processed pursuant to: Article 6(1)(c) of the GDPR – for the purpose of fulfilling the Controller's legal obligations imposed, among others, under the Act of 30 August 2018 on higher education and science, or under tax or fiscal laws, and for the purpose of the implementation of the provisions of the Rules and Regulations of the Warsaw University of Life Sciences dorm as regards the examination of the dorm accommodation applications; Article 6(1)(f) of the GDPR – for the purpose of establishing, exercising or defending legal claims resulting from the provisions of these Rules and Regulations, verification of the data in the public registers, communication relating to the performance of the provisions hereof, all being the Controller's legitimate interest.
- d) Your data may be disclosed to entities and authorities to which the Controller is obligated or authorised to transfer personal data pursuant to the generally applicable laws, and to entities commissioned by the Controller to process personal data on behalf of the Controller under a relevant data processing agreement, which guarantee that the targets referred to in Item c) above are achieved with the utmost care;
- e) The personal data will be retained for the period required to fulfil the obligations arising hereunder, and after that – for the period and to the extent required by the generally applicable laws or for the purpose of establishing, exercising or defending potential claims;
- f) The data subjects have the right to access the above-mentioned data, rectify them, request their erasure or their processing to be restricted, or to object to the processing of their data;
- g) The data subjects also have the right to lodge a complaint with the relevant supervisory authority (in Poland this is the President of the Personal Data Protection Office);
- h) The provision of personal data is voluntary but failure to do so shall preclude the possibility to exercise the right.